

**LUXEMBURG VILLAGE BOARD MEETING MINUTES
WEDNESDAY, FEBRUARY 13, 2024
MUNICIPAL OFFICE BUILDING
206 MAPLE STREET, LUXEMBURG, WI**

Members present: Dan Porath, Dan Olson, Bob Seidl, Mike Faltynski, Lori Hurley, and Ron Tlachac.
Absent: Dan Rueckl. Others present: Clerk/Treasurer MiLissa Stipe, Public Works Rick Simonar,
Engineer Gayle Lindenberg via Zoom, Police Chief Chris Gulbrand, Mark Fort, Peter Klein, Paul Abts,
Robin & Michele Richard, Patty Seidl.

Public Hearing

Ordinance Providing for Detachment of a portion of the Village of Luxemburg, Kewaunee County,
Wisconsin, to the Town of Luxemburg, Kewaunee County, Wisconsin
(Dan Rank-k-542 Northbrook Road)

PUBLIC HEARING: Opened at 6:45 p.m. Clerk Stipe gave a brief presentation of the detachment of Dan Rank's property from the Village to the Town of Luxemburg. There were questions asked to the rationale of the detachment, it is the prerogative of the property owner to detach or attach to a municipality. Motion to close public hearing at 7:00 p.m.

1. CALL MEETING TO ORDER

The meeting was called to order at 7:00 p.m.

2. ROLL CALL

Members Dan Porath, Dan Olson, Mike Faltynski, Bob Seidl, Lori Hurley, and Ron Tlachac. Absent: Dan Rueckl.

3. ADOPT AGENDA

Motion (Hurley/Faltynski) to approve the agenda. All ayes. Motion carried.

4. COMMENTS FROM CITIZENS (SIGN-UP SHEET/3 MINUTES MAXIMUM)

None

5. APPROVE MINUTES FROM THE JANUARY 9, 2024, BOARD MEETING

Motion (Hurley/Tlachac) to approve the minutes from the January 9, 2024, Board meeting. All ayes.
Motion carried.

6. JO-ELLEN FAIRBANKS; SUPERINTENDENT/LC SCHOOL DISTRICT

Jo-Ellen Fairbanks presentation related to the operational referendum that will be on the ballot for April 2, 2024. Jo-Ellen presented the rationale behind the operational referendum. The need for \$1.8 million each year for three years. Projected mill rate for the referendum will be \$31.00 per \$100,000 of property value. The majority of the school district's budget falls under a revenue limit. With the increased inflation and the reduction of state revenue funding this is the reason for the operational referendum. If the referendum does not get approved the following reductions will happen: 11 full-time/5 part-time positions will be eliminated and 1 position will have a reduction in hours. Basically, school funding has not kept up with inflation. In light of the pending shortfall, the district has taken steps to reduce costs: defer maintenance costs, defer purchases of buses, reduce/limit district sponsored field trips, reduce summer grounds/practice

fields, reduce 1 full-time custodian position, reduce part-time custodian positions, reduce overtime, increased registration fees and implement facility use fees.

Resident Patty Seidl had concern relating to the bussing discussion that the school was investigating for savings if they did not pick up from a radius of 2 miles from the school. She stated that there are a lot of younger children in the Dorner subdivision and how are those children going to get to school safely. Chief Gulbrand gave insight to a meeting that was completed at the LC School District regarding the bussing issues. The Village has limited sidewalks and there are concerns for the safety of the children. Jo-Ellen stated that there are no final decisions made at this time regarding amending any bus schedules. There was also discussion on the survey that was sent out that the people who received it perceived that the survey was threatening. The way it was written, people were upset. Jo-Ellen stated that she wanted to get the information out there for the referendum and people should feel free to contact her for any questions.

7. MOTION/ACTION FOR STREET LIGHTING CONTRACT WITH WISCONSIN PUBLIC SERVICE (NORTH MAIN STREET)

A contract was received from WPS in relation to installation of (3) streetlights on North Main Street for \$12,877.92, to enhance the lighting at the crosswalks for the entrances of the high school/middle school. Discussion regarding the lack of lighting in that specific area during daylight savings timeframe from last year. Public Works Rick Simonar stated that the lighting in the area is poor, but he thought due to the high cost of the installation of the (3) streetlights that an option would be to install a dusk/dawn LED light to the crosswalk lights and see if that would make the area more visible. This option is a less costly way to light up the area since the crosswalk lights are owned by the school and have power already to them. We were also informed that North Main Street is on the docket to get remilled/paved in 2025-2026. Rick thought to start with the light apparatus on the crosswalk lights, see how the effectiveness of the lights work and determine the next step. Rick will talk to Jesse Blohowiak/Head Grounds person at the school district to see if this is something that could work. Motion (Seidl/Faltynski) to defer this agenda item to the March 2024 Board meeting.

8. MOTION/ACTION ORDINANCE 2-2024, AN ORDINANCE PROVIDING FOR DETACHMENT OF A PORTION OF THE VILLAGE OF LUXEMBURG, KEWAUNEE COUNTY, WISCONSIN, TO THE TOWN OF LUXEMBURG, KEWAUNEE COUNTY

Motion (Tlachac/Seidl) to approve ordinance 2-2024. All ayes. Motion carried.

9. DISCUSSION ON GAPS IN GIS MAPPING FOR THE VILLAGE OF LUXEMBURG (CLERK STIPE)

Clerk Stipe distributed a GIS map for the Village identifying the gaps (untaxed land portions) that are not utilized in the Village. Surveyor Brian Poet is processing research to the gaps for true ownership of the gaps. A resident that resides next to a gap has requested to purchase a portion of the gap. There are concerns with the gaps since two of the gaps have sewer/water mains located on them. Once all the land portions are identified, Clerk Stipe will inform the Board of the surveyor's findings.

10. MOTION/ACTION OF MOVING AUGUST 13, 2024, BOARD MEETING TO AUGUST 20, 2024 (DUE TO ELECTION)

Motion (Tlachac/Hurley) to approve of moving the August 13, 2024, Board meeting to August 20, 2024, due to the Presidential Primary election. All ayes. Motion carried.

11. ENGINEER UPDATES, GAYLE LINDENBERG, ROBERT E. LEE & ASSOCIATES (REL)

*Micoley Development-Owner is in process of bidding out the private project. The blasting contractor will be on site next week to do exploratory drilling. Then blasting in the next few weeks. They will be reaching out to property owners as part of the blasting requirements.

*WPS electric & gas installation in Industrial Park

The discussion started at the costs of boring or open cutting the gas/electric from North Frontier Road to Ash Street for the industrial park. Open cut would mean the railroad and effected businesses (using railroad for product delivery) would involve the railroad administration. Both electric/gas are at \$404K and each are approximately at \$249K. Trustee Tlachac stated that if it isn't necessary to have high pressured gas at this time since the industrial park does not have any businesses secured in the park, then let's just extend the electrical. There are many issues with the railroad and WPS on the gas extension. The Village would need the 3-phase electrical for any possible development and the connection to the Green Bay Water Authority pump station on Ash Street which will happen in 2025 to 2026. The Board was in agreement with securing the electrical from North Frontier to Ash Street. Motion (Tlachac/Seidl) to approve the 3-phase electrical-direct bore and (3) streetlights. All ayes. Motion carried.

*Anna-Robert E Lee has received the GIS equipment, the ArcGIS Creator license has been purchased, Anna is working on the online maps.

12. REVIEW/APPROVE VOUCHERS

Motion (Hurley/Tlachac) to approve the February 2024 vouchers. All ayes. Motion carried.

13. REVIEW/TAKE ACTION ON: PICNIC LICENSES:

None

14. COMMITTEE REPORTS

Rick Simonar:

*Rick has solved the heater situation at the Sewer plant, the wash down heater replacement was at a high cost (\$12K), and he since has purchased a regular heater, and it will be installed soon.

*Gates at the Sewer plant will be installed this spring, but prep work is underway. Electrical will need to be run to the site.

*The clarifying ponds at the Sewer plant look great, the cleanest he has ever seen them in his years with the Village. He will be using this product (bacteria totes) as a maintenance tool for the future.

*Rick has ordered the new fountain for Pond Park; new Christmas streetlights have been ordered as well.

*FNC-Bob Schroeder, Plant Manager is still working at the site to decommission it. The EQ tank is empty, the remaining tank is still full and FNC is working to land spread the remaining fluid/sludge, but that will have to wait until after April 15, 2024, to land spread. Concerns were raised again about the stormwater issues on the property. President Porath stated that he talked to the DNR, and they stated that they are monitoring the decommissioning process. The escrow account that was identified for sewer shortfalls; the funds have been transferred to the Village and the account is now closed.

Chief Gulbrand:

*Chief Gulbrand is working on securing the purchase of a new police squad for 2025 purchase.

*New police printer has been purchased.

*New part-time police officer, Chris VanErem will be starting soon. He is the Kewaunee County jail/dispatch administrator. He will be sworn in at the March 2024 Board meeting.

*The racetrack will be switching to Friday night races. Chief will be contacting Kewaunee County to work with the new promoter.

Streets/Sidewalks Committee-Trustee Tlachac:

*Trustee Tlachac presented an ordinance that was created from another municipality and thought this ordinance is what they would like to see in our ordinance. He would like to meet again and discuss this with the committee group. A meeting will be scheduled as soon as members are able to meet.

15. ANY OTHER ISSUES:

A request for an ordinance for golf carts on Village streets. Concerns were raised since golf carts are not obligated to be registered with DMV. Restrictions on minimum age to drive are not monitored as well. President Porath will discuss with Chief Gulbrand on what Police restrictions in relation to golf carts.

16. ADJOURN

Motion (Olson/Seidl) to adjourn at 9:29 p.m. All ayes. Motion carried.

MiLissa Stipe, Clerk/Treasurer