

**LUXEMBURG VILLAGE BOARD MEETING MINUTES**  
**TUESDAY, OCTOBER 10, 2023**  
**MUNICIPAL OFFICE BUILDING**  
**206 MAPLE STREET, LUXEMBURG, WI**

Members present: Dan Porath, Dan Olson, Dan Rueckl, Bob Seidl, Mike Faltynski. Absent: Lori Hurley, Ron Tlachac. Others present: Clerk/Treasurer MiLissa Stipe, Public Works Rick Simonar, Police Chief Gulbrand, Engineer Gayle Lindenberg via Zoom, Mark Fort, and Paul Abts.

1. CALL MEETING TO ORDER

The meeting was called to order at 7:06 p.m.

2. ROLL CALL

Members Dan Porath, Dan Olson, Dan Rueckl, Mike Faltynski and Bob Seidl. Absent: Lori Hurley, Ron Tlachac.

3. ADOPT AGENDA

Motion (Rueckl/Faltynski) to approve the agenda. All ayes. Motion carried. Note: #12 John Price, Luxemburg BlueJays is an error, remove from agenda.

4. COMMENTS FROM CITIZENS (SIGN-UP SHEET/3 MINUTES MAXIMUM)

None

5. APPROVE MINUTES FROM THE SEPTEMBER 12, 2023, BOARD MEETING

Motion (Rueckl/Seidl) to approve the minutes from the September 2023, Board meeting. All ayes. Motion carried.

6. INDUSTRIAL PARK ELECTRIC/GAS DISCUSSION

A meeting was held on October 9<sup>th</sup>, 2023, with Village Engineer, Gayle Lindenberg and a representative from Wisconsin Public Service and CN Railroad, President Dan Porath, Trustee Dan Rueckl, Rick Simonar, Public Works. Discussion encompassed the quote that WPS submitted to the Village for the Electric/Gas installation for the industrial park and the parcel dedicated for the pump station for the new water connection to Green Bay Water via Sugarbush, WI. Discussion about the depth of the boring for access (under railroad tracks) and if there was an alternative since the bid associated with the depth that is required for boring is excessively costly. A proposal to go back to the drawing board for the removal of the railroad tracks versus boring the gas/electric. This would require the Village to reapply for the removal of the tracks via the CN Railroad, but likely would be less of a cost to the Village. Concerns regarding the down time of the railroad tracks for NEW Plastics, discussions with their staff to coordinate the down time of the railroad tracks. The installation of new light poles (decorative) would also need to be included in the project. Motion (Rueckl/Seidl) to rescind the agreement with WPS (#3352182-1) for the installation of gas/electric that was approved by the Board at the September 12, 2023, Board meeting. All ayes. Motion carried.

7. DAVE SIMONAR/STORMWATER ISSUES AT 1800 MAIN STREET

Renewed discussion regarding the stormwater issue at County AB/Pond Park. This issue arises when there is a large rainfall, and the current infrastructure cannot handle the amount of water and causes flooding and flooding of structures. Proposal to install a 36" culvert under County AB and an 18" pipe release pipe to the neighboring areas. Rick Simonar stated that there would need to be a large catch basin installed to collect the water and divert it to the natural waterway. An estimate of \$50,000 for the project.

Discussion regarding storm water fees, how to create them, what can they be used for?? This would be an additional fee instituted (usually on your water/sewer monthly bills) that would accumulate and be tracked separately. These funds would be used only for stormwater issues. They would be used for cleaning of the storm water ponds, and work completed on the infrastructure of storm water lines. Currently there are no funds available for this type of project. Tagging this on another road project may decrease costs. This project will be put in hold status until funding comes available.

#### 8. ENGINEER UPDATES, GAYLE LINDENBERG, ROBERT E. LEE & ASSOCIATES (REL)

\*Gayle met with FEMA/WDNR on 9/21/23 to discuss acceptance of new survey data. REL submitted updated floodplain analysis and submitted it to FEMA/WDNR on 10/10/23. It was understood that if this work is completed by REL and verified, FEMA/WDNR will accept it and include it in the new mapping.  
\*Surface Transportation Program – Grant application is completed and will be forwarded to MiLissa/Rick for submission. Award announcements anticipated by March 2024.  
LRIP Discretionary/Supplemental application available due to Kewaunee County by 11/1/2023.  
\*Micoley development plans are on-going. The final plat will be presented at the December board meeting. Phase one will be townhouse apartments and the Frontier Road extension to Robin Lane. Design to be completed and out to bid for January 2024. Possibly start utility/street construction in February 2024.

#### 9. UPDATE ON PICKLEBALL COURTS

Trustee Faltynski researched companies that create pickleball courts, there are not many in the local area. One that Trustee Faltynski spoke with is: Sportcourtwisconsin.com. They would come in to set the court up, install Poly Tile surface (considered a Poly snap) surface on top of the existing pavement. Trustee Faltynski will be meeting a representative from the company next week. Warranty discussions proceeded. The Village will need to revisit the quote from Custom Fence to determine what the courts would need. Clerk/Treasurer Stipe will contact the Village of Howard to get a contact for their pickleball courts.

#### 10. DISCUSSION ON 2024 BUDGET; SET DATE FOR BOARD BUDGET MEETING DATE/TIME

It was agreed that October 25, 2023, at 5:30 p.m. would be the date for the budget board meeting. An agenda will be sent via email to the Board.

#### 11. REVIEW/APPROVE VOUCHERS

Motion (Olson/Faltynski) to approve October 2023 vouchers. All ayes. Motion carried.

#### 12. REVIEW/TAKE ACTION ON: BARTENDAR'S/OPERATOR'S LICENSES:

Bartender's: Motion (Faltynski/Seidl) to approve bartenders license for Tammy DuChateau, Kwik Trip and Jason Palazzo, Unknown work site. All ayes. Motion carried.

#### 13. COMMITTEE REPORTS

##### Chief Gulbrand:

\*Informed the Board that Officer Wagner will be attending Crisis Intervention training next week.  
\*Made the Board aware of recent vandalism activity of someone putting food/syrup in mailboxes in multiple sites in the Village and outside in the Town of Luxemburg as well. Graffiti on buildings has popped up again.

##### Rick Simonar:

\*The gate at the wastewater treatment plant is in need of an update, Rick will be working on a quote for electrical installation for a powered gate.

\*The current signage at the wastewater plant needs upgrading as well. Rick is in the process of working with the LC School District to see if they can create a new sign.

\*Rick met with Matt Wojta, Matt Services LLC to receive a quote for extension of water line from the south end to north end of the community baseball fields on Second Street. The estimate is \$3,400.00

\*Estimate for the replacement part for the Legion field park equipment is \$2,000.00

\*For the next week, the Public Works will be flushing hydrants, watch for signs.

\*Leaf pickup will start on 10/16/23, please place leaves in curb line.

Dan Porath:

\*Presented discussion regarding the Kewaunee County Economic Development Corporation has requested a donation for their corporation. Discussions regarding what the Village of Luxemburg is receiving for their buck? The Board members seemed dissatisfied with the KCEDC efforts for the Village of Luxemburg. They believe that focus is emphasized on the cities of the county and not the villages or towns. The board members would like to have the Executive Director attend one of the Board meetings and discuss what he can do for our community.

\*Clerk/Treasurer Stipe mentioned that we have not received the budget figures from the Fire & Rescue organizations. Trustee Olson will contact the Fire Chief to request the data.

Trustee Rueckl:

\*Informed the Board that he attended the “Wraparound House” meeting at Kewaunee County. He stated that the meeting has good attendance and that any questions presented were answered.

14. ANY OTHER ISSUES:

Rick Simonar presented a plan for installation of more lighting on County AB across the street from the LC High School entrance. There seems to be gaps in the lighting when children are crossing the street and for events. Installation of more lights will be processed.

15. ADJOURN

Motion (Olson/Seidl) to adjourn at 8:53 p.m. All ayes. Motion carried.

MiLissa Stipe, Clerk/Treasurer