

**LUXEMBURG VILLAGE BOARD MEETING MINUTES**  
**TUESDAY, JULY 12, 2022**  
**MUNICIPAL OFFICE BUILDING**  
**206 MAPLE STREET, LUXEMBURG, WI**

Members present: Jack Seidl, Dan Porath, Dan Olson, Lori Hurley, Dan Rueckl, Ron Tlachac, Brian Barbiaux. Others present: Clerk/Treasurer MiLissa Stipe, Public Works Supervisor Rick Simonar, Police Chief Gulbrand. Engineer Gayle Lindenberg, Peter Kline, Paul Abts, Mark Fort, Mike Faltynski.

1. CALL MEETING TO ORDER

Meeting was called to order at 7:00 p.m.

2. ROLL CALL

Members Jack Seidl, Dan Porath, Dan Olson, Dan Rueckl Lori Hurley, and Ron Tlachac, Brian Barbiaux.

3. ADOPT AGENDA

An addition to the language of agenda item #6; approval of officer for the full-time position. Motion (Barbiaux/Tlachac) to approve the agenda. All ayes. Motion carried.

4. COMMENTS FROM CITIZENS (SIGN-UP SHEET/3 MINUTES MAXIMUM)

No comments.

5. APPROVE MINUTES FROM THE June 14, 2022, BOARD MEETING

Motion (Hurley/Rueckl) to approve the minutes from the June 14, 2022, Board meeting. All ayes. Motion carried.

6. APPROVAL OF OFFICER FOR FULL-TIME POSITION AND SWEAR IN OF OFFICER MASON WAGNER

Motion (Barbiaux/Rueckl) to approve Mason Wagner as the full-time Police officer. Chief Gulbrand requested Mason Wagner to recite the oath for Police Officers. Members of the Board were pleased that Officer Wagner is back with us again. Officer Wagner worked for the Village in a part-time capacity in 2017.

7. RESOLUTION (7-2022) FOR CLOSURE OF THE TAX INCREMENT FINANCE DISTRICT #1

This resolution is for the closing of the TIF District #1. Motion (Barbiaux/Porath) to approve resolution 7-2022 for the closure of the TIF District #1. All ayes. Motion carried.

8. ENGINEERS UPDATES

\*New TIF District #2, meetings will be taking place on July 25, 2022, for the Joint Review Board Meeting, Public Hearing for Planning Commission. On August 16<sup>th</sup>, The Board will go through the process of approving the TIF Plan & adopt the municipal resolution. On August 17, (tentative) 2<sup>nd</sup> Joint Review Board Meeting. All TIF creation paperwork will be completed prior to October 31, 2022, deadline.

\*2022 Construction Projects; Heritage Road binder is repaired and ready for final surface in late July/August. Frontier & Ash final completion work is completed. Division & Seidl Streets first coat of pavement/curb&gutter are finished with final coat of pavement in Spring of 2023.

\*Radue-Northbrook Meadows has been bid and awarded. Radue Homes will need to address the wetland and FEMA issues.

\*Discussion on what the Village plans to do with the gas/electric installation for the industrial park. At this time, there are no funds to support the installation. Trustee Tlachac stated that without the gas/electric the property is not usable for future prospects to purchase. Engineer Lindenberg will be working on how to work out a plan of action for the industrial park.

#### 9. REVIEW/SIGN OFF OF LETTER TO LUXEMBURG FIRE AND RESCUE DEPARTMENTS

A letter was created based on last month's request for better communication between Fire Department and Rescue Squad staff. Delays on information, incorrect figures, unusable spread sheet for rationale for any annual increase and virtually no communication with the Village of other entities that support the two non-profit organizations. The Board wanted the date for the annual budget amount to be moved to October of the year. Clerk Stipe will make the adjustments and then have a hard copy at Village Hall for the Board to sign off on.

#### 10. REVIEW OF QUOTE (RANDERCOM) FOR CAMERAS IN THE PARKS

Per request from the Board at the last Board meeting, a quote was obtained from Randercom for cameras for the parks in the Village. The two quotes given: 1) quote for all three parks (Legion, Firemen's, Baseball Fields) and then a quote with each park broken out separately. Quote 1: \$7600 and Quote #2: \$3750 Firemen's; \$1500 for Baseball Diamonds; \$2700 for Legion Park.

There was discussion that it would be wise to implement one park for the cameras to see what the footage would reveal/quality and to see the benefits of the camera in relation to apprehending individuals that are vandalizing the park. The park that is highest in vandalism is Firemen's Park. Motion (Tlachac/Porath) to approve the purchase/installation of a camera system in Firemen's Park for 3,750.00. All ayes. Motion carried.

Chris Nelson, owner of Nelson Media Company, publisher of The Denmark News was present, and President Seidl gave him an opportunity to talk to the Board. His team has been discussing the idea of bringing a newspaper to the Luxemburg-Casco area, and he wanted to meet with village officials to talk about it. He felt since a growing community like Luxemburg-Casco (and beyond) does not have much of a media outlet right now, he wants to change it. His team has the experience to make this happen. Plus, it helps that we are local and understand the people, culture, and what is important to the community. He wanted to get the vibe of the Board if this would be a prosperous venture. He wanted to know if they felt that Luxemburg would welcome a paper of their own. The Board members were receptive to the idea of their own paper in the Village. They felt that parents/grandparents would jump at the chance at getting articles about their children's/grandchildren's events in a local paper. The costs of a weekly paper would be charged at \$44.00 per year and \$69.00 for delivery/digital.

#### 11. CHANGE AUGUST 9, 2022, BOARD MEETING DATE DUE TO CONFLICT FOR PARTISAN PRIMARY ELECTION

Due to the partisan primary election, the Board meeting will need to be rescheduled. The Board was presented with a week later on August 16, 2022. Motion (Barbiaux/Tlachac) to approve the next Board meeting date as August 16, 2022. All ayes. Motion carried.

#### 12. RESOLUTION (7-2022A) FOR INCLUSION UNDER THE WI PUBLIC EMPLOYERS' GROUP HEALTH INSURANCE PROGRAM

Clerk Stipe explained the need for the resolution is a requirement from the State for inclusion in their health care programs. The Village is looking into options for health care with a better health care plan and lower deductibles. Their current plan has a high deductible plan. Motion (Rueckl/Hurley) to approve resolution 7-2022A. All ayes. Motion carried.

13. PRESIDENTS UPDATES: INDUSTRIAL PARK SITE; DAN RANK DEVELOPMENT PLAN; BANK OF LUXEMBURG'S CONTACT FOR POTENTIAL APARTMENT DEVELOPMENT; COMPREHENSIVE PLAN UPDATE; COMPREHENSIVE PLAN SURVEY PARK IDEAS

\*The soil/gravel that is currently still residing on the industrial park property that was placed by Dorner Inc. during the construction of Frontier Road will be allowed to remain. There was an inquiry if the Village should promote Dorner to remove the soil/gravel. It was the consensus of the Board that leaving the soil/gravel on the site would not deter any prospective buyers.

\*A site plan was presented to the Board for Dan Rank property that is located at the northeast side of County AB/Main Street and Northbrook Road. The lots are platted out in larger lots (between 1-2 acres) to accommodate the need for a well and mound (sewer) systems. Dan had approached the Village about annexation to the Village but the requirement of connecting to the water/sewer system would entail construction of a lift station at approximately \$300K+ which would make the development very costly. The Town of Luxemburg has approved the site plan for the development.

\*An apartment developer (SCS S.C. Swiderski, LLC) has expressed interest in developing property in Kewaunee County. The Village does not have any land available at this time but there may be private land that may be available; Arendt or Jadin property?

\*Comprehensive Plan update is underway. Survey results focused on more single-family homes, lower taxes, more activities in the parks and more apartments. The Village would like to work with the high school and see if there could be a program that would use students for park activities for younger children.

\*Bug Tussel is digging in the Village right now, this digging is in the right of way and for installation of fiber to the fairgrounds via an agreement made with Kewaunee County, but it seems that other areas of the Village will be duplicated with fiber with the Bug Tussel agreement. Residents have expressed concerns about duplication of the fiber and digging their yards up again.

14. REVIEW/APPROVE VOUCHERS

Motion (Hurley/Olson) to approve the vouchers. All ayes. Motion carried.

15. REVIEW/TAKE ACTION BARTENDARS LICENSES

IGA: WayeAnn Hynek, Family Dollar: Brienna Hunt, Carol Bishop, Charlene Monnier, Charles Blaha, Michael Stepanek, Lori Freeley, Christine Foster, Augies: Kim Derenne, Kwik Trip: Stephanie Nooyen, Ron's Cheese: Cassandra Wendt, Dyckesville Lions: Jeff Dorner, Brad Tank, Maynard DeGuelle, Char Duckart, Russell Frontuto, Paula McCarty, Jill Bernhardt

Motion (Tlachac/Barbiaux) to approve the above listed bartenders' licenses. All ayes. Motion carried.

16. COMMITTEE REPORTS

Chief Gulbrand-Police

\*Thanked the Board for assistance for processing additional candidates when the full-time job search did not go as planned.

\*The \$7,000 grant that Chief applied for has given guidance on additional expenses. It can go towards the drone purchase.

\*Zac VanVonderen will be working as a part-time police officer.

\*Chief Gulbrand will be working with Zoning Administrator, Todd Delebreaux, to clean up the language for the fee schedule for the updated parking ordinance, the ATV language, and the nuisance ordinance. He hopes to have a draft to the Board at the August 2022 Board meeting.

Rick Simonar-Public Works:

\*The new bug totes that were inserted into the clarifying ponds seem to be working. The bugs are designed to eat the sludge and based on visual inspection; the sludge is being reduced.

\*All the curbs have been painted prior to the fair week. Fair week went well.

\*The new street signs are working and hopefully slow traffic down at the designated streets.

19. ANY OTHER ISSUES

President Seidl expressed his concern that office staff have to experience chronic disruptive phone calls on a weekly basis and would like to see a recorded message that all calls are being recorded for record purposes.

20. ADJOURN

Motion (Olson/ Hurley) to adjourn at 9:17 p.m. All ayes. Motion carried.

MiLissa Stipe  
Clerk/Treasurer